

# RIGGING SERVICES

PSAV<sup>®</sup> is proud to serve as the exclusive on-site rigging provider for the Palm Springs Convention Center. This location is equipped with a permanent rigging point system in the ballrooms. As part of a comprehensive overhead safety and risk management program, the system is annually verified and inspected. We are required to approve all rigging designs and will provide all rigging labor and chain hoists for your event. We look forward to providing you with outstanding service and equipment.

## ➤ Pre-Show Standards

- The Schedule Rigging Services form must be submitted online, along with a scaled rigging plot, 21 days prior to load in. Events scheduled with less than 21 days notice will incur additional charges.
- A charge of \$250 per event will be assessed for a comprehensive safety review by our Rigging Supervisor. This review will verify point load calculations, staffing needs, equipment needs and CAD support to provide feedback on the initial rigging plot. Additional CAD assistance is available if needed and can be provided for an additional charge.
- Rigging plots must contain all flown equipment in addition to a reflective ceiling plan with hang-points. The Rigging Supervisor will contact you to give you our CAD file as your design template.
- All drawings must be received via email in a .dwg or .dxf format. Hard copies will be accepted in a scale of no smaller than 1/8"-1'.

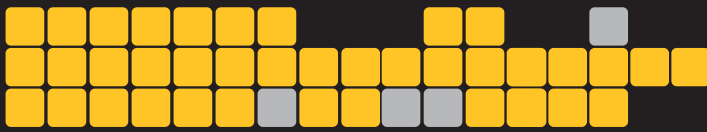
## ➤ Rigging Equipment Guidelines

- PSAV is pleased to exclusively provide Prostar Chain hoists. These hoists were designed specifically for hotel and convention center use. PSAV shall be the sole provider of all chain hoists used at this location.
- A scissor lift is required for all rigging calls at the hotel. PSAV has lifts on-site and available for rent. All lifts used at this location must have white, non-marking tires and be in good condition. Operators must present documentation verifying that they are trained in scissor lift operations.
- Construction or outdoor lifts will not be allowed in the hotel.
- All equipment and materials flown must pass ANSI guidelines and be approved by PSAV.
- Any dynamic (moving) element requires an arrester device.
- A steel safety backup is required on each individual item suspended with a nylon sling.
- All nuts and bolts used overhead must be rated and all wire rope clips and overhead hardware (eyebolts etc.) must be forged, unless approved by PSAV.

## ➤ Ballroom Standards

- All ballrooms are equipped with permanent rigging points with various load ratings. Please refer to the facility CAD files for exact locations of the rigging points and ratings. There is **NO RIGGING OTHER THAN TO THE PERMANENTLY INSTALLED RIGGING POINTS.**
- No rigging is allowed from the air-wall tracks.
- All connections to the ceiling or supporting structure of this location must be made by PSAV.
- Flown equipment may only be moved by a PSAV rigger. Adjustments to any flown equipment will only be done under the supervision of PSAV.
- Additional weight cannot be applied to flown equipment after PSAV riggers leave the room.
- Under no circumstances may a person be suspended, walk or climb upon any point or supporting structure attached to the ceiling.





## ➤ PSAV On-Site Practices

- Late schedule changes or changes to the previously approved and submitted CAD Plot will result in additional charges.
- PSAV will make all connections to the ceiling and assist your staff in attaching those connections to your truss and equipment. Please contact our offices for clarification of what services and equipment we offer to assist you in a safe and cost-effective event.
- PSAV will not "dead hang" items over 100lbs or 10' in length with a scissor lift. Chain hoists or crank towers must be used.
- Cable bridge truss is required when cable bundles exceed four (4) Soco or other similar multi-cable.

## ➤ Rigging Equipment & Labor

### ➤ EQUIPMENT RATES

Hoist/Rig Point/Hardware	\$225/per day
Charge Per Point	\$75/per day
Rigging Safety Review/CAD Work	\$250/per event
Scissor Lift Weekly Rental	\$650/per (5) days
Scissor Lift	\$325/per day

### ➤ LABOR RATES

Weekdays (Depending on time)	\$95/per hour
Weekends and Evenings	\$142.50/per hour
Holidays	\$142.50/per hour

- All rigging crews will consist of a minimum of two (2) riggers. The number of riggers and equipment required for your event will be determined by PSAV.
- Five (5) or eight (8) hour minimums will apply to all calls, per rigger. Time beyond eight (8) hours will be billed in full-hour increments. Contact your PSAV representative for further details.
- Riggers must have a meal break every five (5) hours. If there is less than eight (8) hours between rigging calls, additional charges will apply.
- Scissor lift rental pricing is subject to availability and should be confirmed 14 days prior to your event. All prices subject to change without notice.
- A service charge will apply to all Rigging Services

**Please contact on-site staff for any specific holiday requests.**

## ➤ Rigging Instructions

### Step #1

To schedule Rigging Services and to receive updated CAD drawings of our facilities, please visit:

<http://www.psav.com/riggingform>

By submitting your rigging request electronically, it will go directly into our nationwide rigging system, ensuring a prompt response and follow-up tracking.

### Step #2

If you have additional questions, please contact the area rigging supervisor at:

Rigo Venegas  
 Area Rigging Coordinator  
 760.777.3543  
 rvenegas@psav.com

Lito Oliveros  
 Director of Sales, Event Technology  
 760.322.8455  
 loliveros@psav.com

### Step #3

The PSAV Rigging Coordinator will review and forward your request to the PSAV on-site team. The on-site PSAV team will forward a rigging estimate for your review and signature along with verification of your proposed rigging plot.



On-site office phone: 760.322.8455  
 Visit [www.psav.com](http://www.psav.com) to learn more  
 about PSAV at the Palm Springs Convention Center

